

**Santa Rosa French American Charter School Foundation  
Parent Association Foundation Meeting Minutes**

- I. Call to Order -The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:35 pm on February 2, 2023
- II. via zoom by Ben Wolf.
- III. PAF Mission Statement  
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- IV. Board Members in Attendance: Carmen Dehlinger, Sean Charter, Ben Wolf, Brittany Westerman Monique Audiat-Rewick, JP Ehrhold, Ludovic Pallanca, Sarah DelPorto, Bibiana Pisoni, Emmanuel Jougounoux, Nora Mallonnee, Hannah Burkhardt
- V. Public Comment – N/A  
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- VI. Consent Agenda and Approval of Minutes  
Minutes from previous meeting were approved via email to be posted to the website/app. Ben motioned to approve Meeting Agenda, Carmen seconded; Agenda approved.  
Board Reports
  - A. PRESIDENT'S REPORT: **Ben** - Welcome Hannah Burkhardt. Hannah is new to SRFACS and has a son in Kindergarten. Sara-Jane Wiseman secured more giftcard donations, \$200 Friedmans and \$1500 from Mendocino Forest for a new sound system (unrestricted). Community event at Old Possum was fun with a good turnout. We should schedule another, maybe April. Could still use a backup / co-treasurer. Bibiana offered to help, will connect with Ben. ←--Action
  - B. PRINCIPAL'S REPORT: **Evelyn** – Staff had a really good training day last Friday. First district LCAP meeting was last night. LCAP supports training, Gifted programs, behavioral and mental health. Recruitment for lottery: 130 applications for TK-Kindergarten, some 6-8<sup>th</sup> grade applicants; applicants across all grades! Friday is Cheryl's birthday, so feel free to stop by and wish her Happy Birthday.
  - C. TREASURER'S REPORT: **Sean** – financial docs posted to website for review. Crossed 100k Family Giving mark, a lot more corporate matches received. Carnival spending is happening, so numbers will adjust. Professional expenses being spent so nice to see

teachers being supported by that (ie., AEFE training, travel to/from). Amazon Smile is ending this month.

VII. Committee Reports

A. Fundraising: **Ben / (co-chair TBD)**

- i. Grant Opportunities: **Nora** – FACE foundation (French Language Education) supports something wrt French interns, so looking more into and will follow up.

B. Events: **Brittany** /Hannah

- i. Carnaval - March 11 – Planning going well, sold lots of tables, lot of staff bought tickets. Have some great auction items, inc., a week at a studio in Paris, Sonoma Hot Chicken, 4 nights for 8 in Tahoe, Dinner/hotel/spa at Farmhouse Inn....we still need more auction items, send them in please! Ticket sales end of this month, so get tickets now. Donation Request letter going out to all PAF members so we can all assist.

- ii. Friday, February 24: Coffee with PAF

C. Green Committee: **Sarah** – Green team met w/ Evelyn to idea share. Would like to add ideas to paddle raise fundraising options at Carnaval; specifically, a water catchment system. Need to make a priority – per Evelyn SRFACS has a very high water bill so would be good to conserve and save those funds, set a good example, set an innovative example to promote the school with. Def a big ticket item.... systems may run 10k+. Earth Day, Saturday, April 22; would like to have a festival. Reduce, reuse clothing swap, recycling, bike rodeo to make it fun, Green Committee info booth, etc.

D. Parent Representative Coordinator: **Bibiana** – All classes have a parent representative now. If you have any needs, contact Bibiana. Bibiana would like to meet with Evelyn towards the end of the year with suggestions for process improvement, in April or May, so that information can get to teachers in time for planning.

E. Volunteer Coordinator: **Danielle** – absent

F. Enrichment and Cultural Enhancement: **Carmen**/Ben

- i. Update on Winter enrichment – going well so far. Teachers still need to seek payment from some parents.

G. Communications and PR: **Carmen/Hannah** – no more calendar to be posted on La Plume – too much opportunity for error/disconnect. Instead, will refer to link back to school calendar, so need to ensure all update Cheryl, Carmen...discussion on PAF vs SRFACS calendar...would be nice to combine. Ben to follow up with Nora for further discussion. ←  
Action

H. Teachers' Update: **JP/Ludovic**: Equipment needs update: broken table needs fixing, Evelyn remembers a parent working on it, so she will follow up with him. Brittany to research bistro tables/chairs as well.

- i. Hannah writes multi-lingual children's books and offering to organize one at SRFACS...discussion around how to do, which classes, enrichment, illustration, languages, even a potential cookbook. Hannah and JP to connect on the 4<sup>th</sup> grade book done last year. Hannah and Ludovic to connect on how to potentially start one in grades K-2.

VIII. Discussion and Action Items

- a. Hannah is interested in joining PAF. *Ben motions for Hannah to officially join PAF, Brittany seconds, all in favor, Motion approved. Welcome Hannah!*
  - b. Brittany requesting funds, budget for events LY was \$21,800. Estimate for Carnaval alone is \$22,700. Spent \$10,758, only \$5900 for Carnaval, so asking for \$11k (much of that delta was due to 10yr Anniversary party coming out of event budget, unplanned for). Discussion around how/where possible to cut budget, previous spent etc., Ask for 11k: action to all PAF members to help get 200 ticket sales to help cover budget adjustment. *Ben motioned to increase budget to cover, adding 1k to facilities and 10k to food, Carmen seconded, all in favor, Motion approved.*
- B. PAF Master Calendar: **Nora**
- a. Ben to connect with Nora to get an Update on shared calendar and syncing with Angel's school calendar as well as adding mini calendar section to La Plume. Esp. since want to start offering Carnaval tickets this month. ←Action
- C. Open action items from previous meetings:
- a. **Ben**-Water fill station, Security Door in office and other playground for TK – (would run more \$) – could all 3 be paddle raise or silent auction items?
  - b. Sound System – MPR or mobile need more priority? Sean to send mobile product information to Evelyn to review. Further research on MPR sound systems needed. Did allocate some budget towards, but perhaps can allocate donated \$1500 towards mobile sound system now and further research for MPR system vs budget.

Upcoming Agenda items: Talent Show – need to include ask in parent volunteers. ←Action

IX. Upcoming dates:

- A. Carnaval: March 11
- B. Coffee with PAF, February 24
- C. Another community event in April, TBD.

Future Meetings Scheduled for: Mar 1, Apr 5, May 3

PAF meets on Wednesdays at 5:30pm unless otherwise noted

- X. Meeting Adjourned at 7:11 pm by Ben.