

**Santa Rosa French American Charter School Foundation
Parent Association Foundation Meeting Minutes**

- I. Opening:
The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:35 on September 1st, 2021 in Brittany Westerman's backyard by Brittany Westerman.
- II. Board members in attendance:
Mohammed Teieb, Brittany Westerman, Nica McCarthy, Carmen Dehlinger, Sean Charter, Ben Wolf, Erica Mikesell, Bibiana Pisoni, Emmanuel Jougounoux
- III. Board members absent:
Monique Audiat-Rewick, Sarah Dal Porto
- IV. Approval of Agenda
Two changes were made to the agenda:
 1. add VI. G. Website update: Carmen Dehlinger
 2. move VIII. A. Graduation reimbursement ahead to front of meetingBrittany Westerman motioned to approve the agenda. Erica Mikesell seconded. The agenda was unanimously approved as amended.
- V. Approval of Minutes
Brittany Westerman motioned to approve the minutes. Ben Wolf seconded. The minutes of the previous meeting were unanimously approved as distributed.
- VI. Public Comment
n/a
- VII. Reports/Open Issues
Graduation Reimbursement Request of \$423.96. Sean Charter suggested it come from last year's budget under the cultural events category to reimburse last year's graduation expenses. Brittany Westerman motioned to approve; Erica Mikesell seconded. The motion was unanimously approved.
 - a. President's Report: Brittany Westerman is stepping down from the position of board president but will remain on the board. Ben Wolf is stepping down as VP. Brittany Westerman nominates Ben Wolf as new PAF president. Ben Wolf nominated Brittany as new PAF VP. Nica McCarthy motioned to approve; Erica Mikesell seconded, and the board unanimously approved.
 - b. Treasurer's Report: Balance is strong (\$154,000 + reserve savings = \$206,000 liquid assets) Year-to-date so far: Family Giving doing well (better than last year and about 3% under the 2019-20 fiscal year despite having roughly 80 fewer students. \$463.65

was spent on EEBBER. We need a category in the budget for DELF testing- this comes in under the School Accreditation category. Sean Charter motions to increase this budget category by \$3000 to accommodate this expense each year. (We have a credit from the Spring 2020 payments made before the test was canceled. We can apply this to any students from that year who would like to test.) Brittany Westerman seconded, and it was unanimously approved. Our challenge this year is in putting this money to the best uses to support our school. Mohamed Teieb suggested materials for a *salle de motricité* for the younger students (there is room to store large items in the multipurpose room) and Evelyn Anderson suggested that a lot of shelves are needed (to store aforementioned gym materials, STEAM room materials, and instructional materials such as Chromebook carts etc.)

- c. Principal's Report: Tomorrow is Back to School Night (virtual). We currently have no positive Covid cases at our school. All the classes except for 3 have their teachers in the classrooms. Enrollment is down from previous years. Support mask wearing messaging for families at pick up and drop off. Parent volunteers on campus need to be more tightly organized (especially lunch volunteers.)
- d. SAB update: Ben Wolf shared that a subcommittee has been formed to investigate the financial feasibility of a lunch program. The district receives State funding for meals delivered so would lose money if we opted out of the existing program. A team is studying the senate bill to identify possibilities to work within the funding and develop a pilot lunch program through the district.
- e. Events: Brittany Westerman reports that EEBBER was great and so needed for our community. It was great to see the kids dancing together and what a great kick-off event!
- f. Family Giving: Ben Wolf shares that we have hit 50% of our target and are at around 30% participation. The push for Family Giving ends at the end of October before Giving Tuesday begins.
- g. Committee Updates: Brittany Westerman on Behalf of Sarah and Monique reports the spreadsheet is updated and we'll see how we can utilize people best with respect to the ever changing Covid situation. Consider consolidating the committees under common umbrellas (eg: Sustainability for Bike to school, garden committee, etc.)
- h. Class Reps: Erica Mikeseell reports that only 4 teachers have confirmed their reps. There are still 3 classrooms who don't have their teachers in the class yet. **Ben Wolf will mention class reps at Back to School Night**
- i. Enrichment: Kim and Juliette are working on the schedule
- j. Storage Unit: this is closed! PAF will no longer incur it's monthly expense of \$325
- k. SRFACS PAF website: Almost ready and **still need pictures and bios from PAF board** and then transfer the domain. We've raised about \$200 in profit from swag sales so far.
- l. PAF Shed: **Tentative date for cleanout/organizing set for Dec. 4th**. Access to be granted only through PAF (not general public).
- m. Intern/host family stipend and Garden/STEAM coordinator stipends: **Sean Charter to discuss this with CPA for issuing 1042-s and 1099s. Brittany Westerman to check**

with AMITY for paying the interns. Ben Wolf to remind Evelyn to discuss this with Joel for the Garden/STEAM positions.

- n. Fall Event/Carnaval: Fall Event will be a community building family event (goal is to break even, not fundraise). **Brittany Westerman and Erica Mikesell to look for locations for a Saturday midday potluck type event.** Carnaval is an adults only event and will be held indoors (vaccinations required) on Saturday Feb. 26th. This is also the 10 year anniversary of SRFACS. **Brittany Westerman to scout locations.**

VIII. Prior open action items:

- a. **Action Item: Water fill station (need Facilities to confirm location) Ben to check in with Evelyn.**
- b. **Action item: Need someone to manage help counter**
 - a. **Moriah Hart has volunteered for this.**

IX. Agenda for Next Meeting
TBD

X. Adjournment
Meeting was adjourned at 7:13 by Ben Wolf.

Future Meetings Tentatively Scheduled for: October 6, November 3, December 1, January 5, February 2, March 2, April 6, May 4

PAF meets on Wednesdays at 5:30pm unless otherwise noted. The next general meeting will be at 5:30 on October 6th, location TBD (zoom option available.)