

**SRCS Santa Rosa French American Charter School Foundation
Parent Association Foundation Meeting Minutes**

- I. Call to Order -The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:35pm on February 7, 2024, at SRFACs and via zoom by Ben Wolf.
- II. PAF Mission Statement
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school’s leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board Members in Attendance: Ben Wolf, Sean Charter, Carmen Dehlinger, Brittany Westerman, Ludovic Pallanca, Nora Mallonee, Monique Audiat-Rewick, Danielle Stewart, Jenny Slama, Aimee Carney, Juliette McElvaney, Sharon Orozco, Sarah Dal Porto, Bibiana Pisoni, Melissa Greenberg
- IV. Public Comment – N/A
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- V. Consent Agenda and Approval of Minutes
Minutes from previous meeting were approved via email and posted to the website/app. Carmen motioned to approve the updated agenda: Sharon seconded the motion. Motion unanimously approved. Agenda approved.
- VI. Board Reports
 - A. PRESIDENT’S REPORT: **Ben** –Attendance report is not great, yet consistent with district, state results (~25% chronic absenteeism rate) which impacts school funding and students’ learning. Independent studies must be requested two weeks in advance and approval is up to the teacher’s discretion. Even approved independent studies count against attendance reports. If your child is sick, you need to notify the school daily. Even excused absences (i.e., late for Drs appts) count against attendance reports, which directly affect funding as well as education children receive.
 - B. PRINCIPAL’S REPORT: **Evelyn** – Things are going well. Teachers and children are amazing, and things are going well.
 - C. TREASURER’S REPORT: **Sean** –About \$242k in our accounts (Inc the CD in savings at Redwood we recently created). Finalizing everything in the Wells Fargo account to complete transition to Redwood. Tracking along with FamilyGiving, with recurring donations, we

should meet our \$120k goal. Recent Dine&Donate at Towne was a huge success and Café Citti as well. Carnival ticket sales coming in...entertainment is reaching budget amount but should even out. Kermese coming up. Classroom supplies and resources are even, 4k from Teacher Wish campaign in there. (Teachers were all thrilled to get their supplies – so thank you!). At Field trip budget so may need to increase that budget. Discussion on pending field trips. Garden budgets remain, discussion around garden spending and perhaps need a message to teachers to encourage taking classes out to the garden. May need a new garden coordinator. Sarah will notify us if we need a replacement, but budget will remain.
Action: Sharon/Ludo: message to teachers to utilize garden in their classes.

VII. Updates, Discussion, and Action Items

- A. Action item from budget discussion: Increase in field trip spend this year which includes some spend for 7th/8th as well as getting back to pre-Covid levels of field trips. Ben motioned to raise budget for field trips by \$5k. Carmen seconded. Motion unanimously approved.
- B. Eloquencia Presentation Update: Ketsia – program that is growing in France, built by a lawyer that wanted to serve students in college from disadvantaged backgrounds teaching them how to debate, communicate, fill with empathy and act in public space. Also supported by actors, in elementary schools from 5th grade on in France and supported by French Ministry of Education. All about development of oral language esp. in foreign language and debate. Group of 3 teachers coming in April (1 at Slater, 2 for 6th grade) for one week. Ketsia went to meeting in Bay area for French schools and all impressed we had them coming, is a really big deal. Now, we need to pay for plane tickets. Hoping to plan a presentation on Friday night (April 26) to inspire, motivate parents and teachers. They need to be lodged, Sunday, April 21 – 27. **Action:** Emmanuel to touch base with Ketsia wrt housing. **Action:** All SRFACS community to consider hosting a teacher for one week. If interested, contact Ketsia.
- C. Tax Returns: Sean – Price for preparing increased. Sean has reviewed and noted there were no significant changes from previous year and nothing of note to report. Ben motioned to approve tax return, Carmen seconded. Motion unanimously approved. Returns will be sent to Carmen to post on website once completed.
- D. Fundraising: Ben, Nora, Jenny- Teachers need to submit receipts to close out on Teacher Wish Campaign. All items delivered.
- E. Communications: Carmen, Aimee – Aimee doing a great job on app communications!
- F. Calendar coordinator: Nora – **Action:** Jenny: get Dine&Donate dates to Nora
- G. Green Committee: Sarah – working on Earth Day event. If you know of someone in waste management or beekeeping etc., contact Sarah. Had a successful Walk & Roll today, despite rain!
 - a. Safe Routes to School: Tina (April meeting)
- H. Swag shop: Sarah, Brittany, Melissa – no updates. Need to visit topic of keeping some stock on hand, when we have events with swag it sells. **Action:** Ben to add to agenda after Carnival.

- I. Volunteers and Class Reps: Danielle, Bibiana, Aimee – We want to showcase pictures of various activities on website, bookfair, etc. **Action:** Bibiana to connect Danielle with Moriah. If anyone has pictures, (chaperones on field trips etc), please send to Danielle.
- J. Outreach (new teacher, intern, new family welcome): Emmanuel, Brittany – No update.
- K. Enrichment: Juliette, Lauren
 - a. Spring: Starts April 1 – Juliette needs to meet with Evelyn prior to next schedule going out. If a teacher needs more materials, can request reimbursement from PAF. **Action:** Evelyn, Juliette and Ben to connect in the next week.
- L. Event Czar: Brittany
 - a. Carnaval: Nora, Jenny, Brittany (Advisor) – As the event nears closer, all PAFers will receive timelines, asks for that day etc. for NOW, wrt auction items, email went out to classes wrt each class item. Currently at about 37 items and we had 60 items last year. All PAFers have spreadsheets; **ACTION:** all to find more Auction items. We need more experiential type items (cooking classes with wine, food with drinks etc), we also need more wine, champagne donations. 5 live auction items (vs 6 last year). Discussion around extending online auction. No sound gear needed, mic included. Photo Booth planned. 177 tickets sold so far, goal is 250, we had 206 last year. Online ticket sales end February 16th. If you buy a table, you have all seats at the table and your table is assigned at the door. If you buy tickets individually, your table is assigned at the door. PAF should mix with other tables to ensure energy across the room.
 - b. Carnaval Appetizers: Monique
 - c. Carnaval Auctions: Jenny, Carmen
 - d. French Book Fair: Brittany, Amy Petrovich
 - e. Earth Day: Sarah
 - f. Talent Show: Jessica Hewitt, Kim Navarro, Sarah-Jane Wiseman – **Action:** Ben to follow up with them on planning.
 - g. Volunteer appreciation: Danielle, Bibiana, Aimee
 - h. Staff appreciation: Danielle, Bibiana
 - i. Kermesse: Jenny, Juliette
 - j. Fete du Village events: Nora, Jenny, Brittany – Towne’s upstairs date TBD. Art Show at Café Frida, April 13, 5-8pm is opening night event and art show will run for two weeks. We will need volunteers to help with set up. **Action:** Brittany - Event is a 4 day weekend, so may need to look into adjusting date.
 - k. Dine and Donates: Lisa McKee, Jenny
 - l. End of year staff appreciation: Brittany, Ben
- M. Teacher update: Ludo, Sharon

VIII. Upcoming dates:

- A. Dine & Donate at Sandy’s Pizza, Feb 20.
- B. Carnaval: March 2nd
- C. Art Show Opening Night at Café Frida, April 13th

Future Meetings Scheduled for: March 6, April 3, May 1, June 5, July 17

PAF meets on Wednesdays at 5:30pm unless otherwise noted

IX. Meeting Adjourned at 6:58 pm by Ben Wolf.