

**Santa Rosa French American Charter School Foundation  
Parent Association Foundation Meeting Minutes**

- I. Call to Order -The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:37 pm on March 1, 2023 via zoom by Ben Wolf.
- II. PAF Mission Statement  
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school’s leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board Members in Attendance: Carmen Dehlinger, Sean Charter, Ben Wolf, Brittany Westerman Monique Audiat-Rewick, Erica Mikesell, Danielle Stewart, JP Ehrhold, Ludovic Pallanca, Sarah Dal Porto, Bibiana Pisoni, Emmanuel Jougounoux, Nora Mallonee, Hannah Burkhardt
- IV. Public Comment – N/A  
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- V. Consent Agenda and Approval of Minutes  
Minutes from previous meeting were approved via email to be posted to the website/app. Ben motioned to approve meeting agenda, Carmen seconded; Agenda approved.
- VI. Board Reports
  - A. PRESIDENT’S REPORT: **Ben** – Ben and Brittany attended Superintendent’s Advisory Network Meeting, consisted of parents across the district, will meet ev. other month throughout school year. (est approx. 20-30 parents in attendance). Topics inc: district LCAP goals (plan for how to spend money from state for unduplicated students) (education equity, student social-emotional wellness, staff development) SRFACS was well represented. Discussion around daily attendance and funding (even excused absences affect funding) need to educate parents on attendance importance, school safety, facilities masterplan (measure C and G bonds). District discussion about funding, discussion of parcel tax (can be used towards staffing and more). All-hands on deck for Carnaval; stay tuned for needs.
  - B. PRINCIPAL’S REPORT: **Evelyn** – Security is topic of the day: staff and students did an amazing job keeping each other safe. Some rattled nerves. Found some areas for improvement, which is always good to know, in advance. Core reminder: we are safe, we keep each other safe. Parent Square is best source for urgent updates. Black history month. Delf testing for

6<sup>th</sup> graders is coming up. 5<sup>th</sup> grade one is in May. Pedagogy liaison for SF Consulate visiting today and tomorrow.

- C. TREASURER'S REPORT: **Sean** - ~185K funds, still in black by ~26k overall. Plan was to be in negative, so will review spending options. Corporate donations still coming in, receiving more of those so that's good. Reached Dine & Donate goal for year, so that's great too. Adjusted budget to cover Carnaval. Identified and purchased PA system, so increased Tech budget.
- D. Committee Reports
- a. Fundraising: **Ben / (TBD co-chair)**
    - i. Grant Opportunities: **Nora/Carmen/Sarah-Jane** – Evelyn and Nora need to connect on updates from Evelyn/Ketsia meeting; TBD. Erica applied for Whole Foods Donation.
  - b. Events: **Brittany / Carmen/ Hannah**
    - i. Coffee with PAF, Friday March 3<sup>rd</sup> – Bibiana will get coffee and others (Ben, Brittany, Monique) will be there to set up table.
    - ii. Carnaval (March 11)
      1. Ticket sales update (**Brittany**) – Sold 235 tickets; 12 sponsor a staff member tickets. Ticket sales close Friday, 5pm. 42 staff member tickets that PAF covers, sold 13 tables.
      2. Update on online/silent/live auction items (**Carmen**) – have a lot of items and getting set up for online auction that starts Monday (~40 items) and ~30 for live auction. Could use more Desserts and always more sparkling wine. Fund-a-need paddle raise planned. Write down sheets in silent auction where people can sign in donations for other areas (ie playground etc).
      3. Volunteers needed for:
        - a. Setup – 11am Saturday the 11<sup>th</sup> at Friedman Center. All PAF and helpcounter volunteers (call went out today). PAF should be at event at 4pm.
        - b. Cleanup – from 10-11pm, must be out by 11: bag all linens, all auction items to winners, all drinks, décor, help catering as needed.
        - c. check-in – will email those that did it last year to see if can do again; they did a great job.
        - d. Auctria updates
        - e. Silent auction closing
        - f. Live auction spotters – have a planner on site, but could use a couple more to track bidder #'s (need to be quick). Action
      4. Sound system plan for live auction (**Erica/Sean**)
    - iii. Next community building event (~April) – Agreed on Cooperage, food truck, % back to SRFACS, discussion and decided on Friday, April 28.

- c. Green Committee: **Sarah** – Earth day, Saturday, April 22 planning a garden type gathering; breakfast items, etc. Stay Tuned
  - d. Parent Representative Coordinator: **Bibiana** – no updates
  - e. Volunteer Coordinator: **Danielle** – no updates
  - f. Enrichment and Cultural Enhancement: **Carmen (Juliette McElvany)**
    - i. Plan for 6Cricket (Ben) – Spring Enrichment planned to use (new system where families pre-pay)
  - g. Communications and PR: **Carmen** – connected with Hannah about working towards La Plume being in French and Spanish as well. Hope to be tri-lingual in a few weeks. Website to follow.
    - i. Advertising for PAF members
    - ii. Advertising for intern hosts for 2023-2024
  - h. Teachers' Update: **JP/Ludovic** – confirmed with teachers that 6cricket platform ok. SRFACS Football team is playing; 1-1 record. Feel free to go and support.
    - i. Equipment needs, other requests.
- E. Discussion and Action Items
- F. Portable sound system progress (**Sean**) – testing and will get to school, tagged as asset etc.
- G. Talent Show, we need a volunteer to coordinate it! **Action: (All) – Ask to greater parent community...we need someone to coordinate please!** This year will be a transition from Ali Miller (previous volunteer) over to new volunteer to take over. Hannah volunteers but can use another. (will include in La Plume)
- H. PAF Master Calendar (keeping it on here as a reminder!): **Nora/Ben** – will address again after Carnaval.
- I. Open action items from previous meetings:
- a. Water fill station, Security Door, Kinder Playground: **Evelyn/Ben** – Playground expansion will be silent auction specific item. Other items may be added to general funds PAF can likely support.
- J. Upcoming dates:
- a. PAF Coffee: March 3
  - b. Carnaval: March 11
  - c. Community Gathering: Cooperage, Friday, April 28
  - d. Kermese: Friday, May 26
  - e. Staff Appreciation Dinner: June TBD

Adjourned at 7:05pm by Ben Wolf.