

**Santa Rosa French American Charter School Foundation  
Parent Association Foundation Meeting Minutes**

- I. Call to Order -The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:46 pm on June 7, 2023 at Ben Wolf's house and via zoom by Ben Wolf.
- II. PAF Mission Statement  
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board Members in Attendance: Carmen Dehlinger, Ben Wolf, Brittany Westerman, Monique Audiat-Rewick, Erica Mikesell, Danielle Stewart, Nora Mallonee, Jenny Slama, Hannah Burkhardt
- IV. Public Comment – N/A  
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- V. Consent Agenda and Approval of Minutes  
Minutes from previous meeting were approved via email and posted to the website/app. Ben motioned to approve the meeting Agenda, Carmen seconded; Motion approved.
- VI. Board Reports
  - A. PRESIDENT'S REPORT: **Ben** – Summer meetings not always on zoom since agendas are lighter and review, finalize, approve budget, Committee review, chair positions etc. Thanks to Erica for all of her service, she is moving on to middle school and will be missed.
  - B. PRINCIPAL'S REPORT: **Evelyn** – It was a busy and successful end of school year!
  - C. TREASURER'S REPORT: **Ben (for Sean)** - Financials reviewed. ~230k in bank, amount been creeping up, so keeping an eye on. Tried to plan this year's budget to overspend and still came out ahead. Will consider when finalizing next budget.
- VII. Committee Reports
  - A. May Events Recap – Brittany – Volunteer Appreciation brunch went well – guests seemed to appreciate it. Kermesse was also great, would be good to include 7/8<sup>th</sup> grade students next year. It seemed to come early, fast, so next year would be helpful to add clarity around who does what. "Green" prizes were recognized and well received. Note to also ensure field is mowed in advance. Good to keep it on a Friday. Need to buy a generator for music.

- B. New intern update (housing): **Brittany** – Have 2 incoming and both already have host families (One hosted by Referral from Erica and Clemence hosting another).
- C. New teacher welcome: **Emmanuel/Berengere** – 5 new incomings 2 from Oregon, so no Visa/SSN issues. Emmanuel / Berengere taking lead on liaising needs. Need: housing for 1 single (plus S.O.) and 1 couple but hoping to have secured temporary housing very soon.
- D. Teacher childcare funding and coordination (August 14/15): **Brittany** – Hoping to confirm Epicenter (2-day camp - parents can pick up / drop off direct).
- E. Camera, intercom system (~\$15k): **Evelyn/Ben** – with district waiting for approval.
- F. Open action items from previous meetings:
  - i. Water fill station, Security Door, Playground Expansion: **Evelyn/Ben** – with district waiting for approval.

VIII. Review of draft budget for 2023-2024: **All**

- A. Budget and financials reviewed. Carnival set for March 2; vendors booked, Jenny will lead Carnival auction committee, rather than Brittany/Carmen. Event income at \$42,500 and \$70k total. Need someone to lead Teacher-Wish committee (Nora may be able to assist). Need a co-treasurer and Danielle may be interested. In-kind donations are a potential area for potential co-treasurer to look into. Need a point person to coordinate purchasing of Technology & Equipment items – action: reach out to community. Need a STEAM Lab Program Coordinator; action: put call out. Hannah may be interested. Need to find a teacher to lead Homework club and add an early period option for students. Ben and Sean to prepare budget for final review for July meeting.

VII. Upcoming dates:

- A. PAF Budget Approval for 23-24: July 12
- B. Bastille Day Event: July 15
- C. Ecole en Bleu, Blanc, et Rouge: August 26

Future Meetings Scheduled for: June 7, July 12, August 2

Adjourned at 7:38pm by Ben Wolf.