

**Santa Rosa French American Charter School Foundation
Parent Association Foundation Meeting Minutes**

- I. Call to Order -The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:45 pm on July 12, 2023 at Ben Wolf's house and via zoom by Ben Wolf.
- II. PAF Mission Statement
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board Members in Attendance: Ben Wolf, Brittany Westerman, Monique Audiat-Rewick, Danielle Stewart, Nora Mallonee, Jenny Slama, Sarah DelPorto, Emmanuel Jogo, Bibiana Pisoni
- IV. Public Comment – N/A
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- V. Consent Agenda and Approval of Minutes
Minutes from previous meeting were approved via email and posted to the website/app. Ben motioned to approve the meeting Agenda, Brittany seconded; Motion approved unanimously.
- VI. Board Reports
 - A. PRESIDENT'S REPORT: **Ben** – no update
 - B. PRINCIPAL'S REPORT: **Evelyn** – school getting cleaned, high priority programs for students in need happening. New website. Email via parent square if updates. Jump start happening, invite only, priority to new students to squeeze out last of covid funds. New teachers are here and getting settled (SSN's, etc.). Slater has a new principal, and he seems amazing. Believes in dual immersion – will invite to Bastille Day.
 - C. TREASURER'S REPORT: **Sean** - Financials reviewed. ~ 225k in assets. Corporate matching, family giving, did well – note: Amazon will no longer donate next year. Some garden budget surplus due to large amounts of rain and inability to use more. Also Steam coordinator TBD, so budget remains – will hold. Net income ~17.5k; good to see we can operate at balance (or near) - should look into endowment options going forward if we maintain surplus. All more income (events, family giving) than LY (typically around 200k/yr).
- VII. Discussion and Action Items
 - A. Approval of 2023/2024 PAF officers:
 - a. Ben: President

- b. Carmen: Vice President
- c. Sean: Treasurer
- d. Monique: Secretary

Brittany motioned to approve all four, Nora seconded. Motion approved unanimously. All 4 members confirmed again.

- B. Approval of new and renewing PAF members:
 - a. Aimee (new member) (2nd and 4th graders) – Ben motioned for her to join PAF, Brittany seconded. Motion approved. Welcome Aimee!
 - b. Renewing: Ben, Bibiana, Danielle, Emmanuel, Monique, Nora, Sarah. Brittany Motioned to approve renewing 2-year terms, Sean seconded, motion approved. Thanks all!

- C. Approval of PAF 2023-2024 budget: **Sean** – budget reviewed. Note to increase field trips, technology & equipment purchases, did not get faces grant, but accounted for (will try again), discussion around potential radio advertising (French oriented).
 - a. Ben motioned to approve budget, with the additions noted (field trip), Nora seconded. Motion approved unanimously.

- D. New roles:
 - a. Fundraising: Ben, Nora, Jenny – confirmed.
 - i. Family giving, grants, teacher wish campaign.
 - b. Communications: Carmen, Aimee – confirmed.
 - i. Website, La Plume, marketing, apps
 - c. Calendar coordinator: Nora – confirmed. Ok for Brittany to assist in order to ensure events are connected and calendar updated.
 - d. Green Committee: Sarah – confirmed. Also need someone to head up “green portion” (Sarah oversees all garden, green, paf, etc.) – need to recruit. Will add to La Plume → *Action*
 - e. Swag shop: Sarah/Brittany – confirmed.
 - f. Volunteers and Parent Reps: Danielle, Bibiana, Jenny, Aimee – confirmed. Ask to refer to as ‘Class reps’ (as we used to, rather than “parent reps” (we’re all parents). Agreed. Ask to encourage parents with multiple kids to be the class rep for their youngest child so they can help guide others. Back to school night introduction needed.
 - g. Outreach (new teacher (Emmanuel), intern (Brittany), new family welcome (Brittany/Volunteer team) - confirmed: discussion of ideas: Kona Ice on day class lists are posted (the day before school starts after 4pm), etc.
 - h. Enrichment: Juliette, Emmanuel – confirmed. (Juliette may join PAF – tbd)
 - i. Event Czar: Brittany
 - i. Aug 14-15 – teacher childcare day – Brittany needs to know how many kids to sign up for Epicenter – all day. \$75/kid.
 - ii. Bastille Day: Emmanuel, Ben – confirmed.
 - iii. EeBBer: Brittany, need another lead for next year. Emmanuel
 - iv. Marche de Noel: Emmanuel, Teacher rep TBD

- v. Carnaval: Nora, Jenny, Brittany (advisor). Appetizers: Monique
 - vi. Carnaval Auctions: Jenny, Carmen
 - vii. Earth Day: Sarah
 - viii. Talent Show: Jessica Hewitt, Kim Navarro, Sarah-Jane Wiseman
 - ix. Volunteer appreciation: Danielle, Bibiana, Jenny, Aimee
 - x. Staff appreciation: Danielle, Bibiana
 - xi. Kermesse: Jenny
 - xii. Fete du Village events: Nora, Jenny, Brittany
 - xiii. Dine and Donates: Lisa McKee
 - xiv. End of year staff appreciation: Brittany, Ben
- E. Dine and Donates: Lisa McKee and need to recruit another to transition...
- F. Upcoming event discussion: **Brittany**
- a. Bastille day (July 15) – THIS Saturday! Ben to go to shed in am, Brittany can pick up sno cone machine and Evelyn will manage. Available: Brittany, Monique, Ben..... – updates to go out over email
 - b. Ecole en Bleu, Blanc, et Rouge: August 26
- G. Meeting adjourned by Ben at 8:08pm
- VIII. Upcoming dates:
- A. Bastille Day Event: July 15
 - B. Ecole en Bleu, Blanc, et Rouge: August 26
- Future Meetings Scheduled for: August 2
PAF meets on Wednesdays at 5:30pm unless otherwise noted