

**Santa Rosa French American Charter School Foundation
Parent Association Foundation Meeting Minutes**

- I. Call to Order -The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:34pm on January 4, 2023 via zoom by Ben Wolf.
- II. PAF Mission Statement
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board Members in Attendance: Carmen Dehlinger, Sean Charter, Ben Wolf, Brittany Westerman Monique Audiat-Rewick, Erica Mikesell, Danielle Stewart, JP Ehrhold, Ludovic, Evelyn Anderson, Emmanuel Jougounoux, Sarah DelPorto
- IV. Public Comment – N/A
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- V. Consent Agenda and Approval of Minutes
Minutes from previous meeting were approved via email to be posted to the website/app. Sean motioned to approve Meeting Agenda, Brittany seconded; Agenda approved.
- I. Board Reports
 - A. PRESIDENT'S REPORT: **Ben**. Melanie is stepping down from PAF. Need to recruit more PAFers esp. for finance, events, and fundraising. Sarah Jane Wiseman got a \$200 giftcard from Friedman's for PAF. Intern Housing- request for 3 interns for next year so need to start getting word out for host families. Application deadline coming up for enrollment for next year, so we should all help to market SRFACS to potential new families. Cards/marketing materials available: each PAF member to pick up from Evelyn this week and spread around to businesses, activities, potential new families etc.
 - B. PRINCIPAL'S REPORT: **Evelyn** – back to school today went well, not a lot of sick kids, all seemed happy to be back. Some vandalism occurred on campus over holidays 😞. Staff focused on engaging students after the holidays; parents should review rules and expectations of school with kids. Kudos to JP for leading exciting Chess Tournament, with 96 participants!
 - C. TREASURER'S REPORT: **Sean** - Balance Sheet ~178k in General use, reserves still in reserve, so about 230k in assets. Monthly recurring donations continuing to come in. P&L posted on

website; 82% Family Giving goal received but should be 102% by eoy. Carnaval will show future spend/ income. Marche de Noel made us almost \$600, so nice little holiday gift.

II. Committee Reports

A. Fundraising: **Ben / (co-chair TBD)**

- i. Grant Opportunities: **Nora/Carmen** – no update
- ii. Teacher Wish Campaign: **Erica** – came within a couple hundred of dollars of goal. Need to connect with 2nd grade teachers since items coming from France, more coordination of buying, collecting and distributing items. Went very well overall.

B. Events: **Brittany / (co-chair TBD)**

- i. Winter Fête du Village - January 20, 5-8pm Old Possum Brewery – happening as planned. 10% of all proceeds donated to SRFACS so please plan to come! Will add to La Plume to remind.
- ii. Carnaval - March 11 – we need auction items! Meeting this Sunday, if you know of cool auction ideas/items live or silent...please share! Ticket sales being launched this month. Have rental and catering quotes for Sean, need a DJ, Erica to source appetizers/desserts again (Monique to help). Again, though: NEED auction items! Want to open ticket sales to businesses too. Also ensure ticket sales live before Fete du Village to kick off.

C. Green Committee: **Sarah** – Request ‘no idling’ signs or posters for front of school in English and French. Agreement on concept so Sarah will work on easy ways to achieve, without involving city. Evelyn will get added to marquis.

D. Parent Representative Coordinator: **Bibiana** – absent, no update

E. Volunteer Coordinator: **Danielle** – no updates, technical difficulties at office, so pending.

F. Enrichment and Cultural Enhancement: **Carmen/Ben**

- i. Update on Winter enrichment – 14 scholarships requests so far. 257 spots are filled (172 students). Standard hiccups with registration, some classes filling up quickly etc.
- ii. Update on teachers’ communication with Visa sponsors (**Ludovic**) – Ben working with Ludovic on this but so far confirmed that no impacts to teacher Visa’s.

G. Communications and PR: **Carmen** – working on seeing if can send LaPlume out via SquareSpace. LaPlume to include: Advertising for PAF members, Advertising for intern hosts for 2023-2024, Uniforms

H. Teachers’ Update: **JP/Ludovic**

- i. Equipment needs, field stripping, other requests.

III. Discussion and Action Items

A. Update on uniforms partner for 2022-2023: **Emmanuel**

- a. Tommy Hilfiger and Schoolbelles – Can use both since no exclusivity signed with either, so will offer both options on site for families.

B. PAF Master Calendar: **Nora**-absent, no update

ACTION: Ben to connect with Nora to get an Update on shared calendar and syncing with Angel's school calendar as well as adding mini calendar section to La Plume. Esp. since want to start offering Carnaval tickets this month.

- C. Open action items from previous meetings:
 - a. Water fill station: **Evelyn** – no update but she will follow up and loop back with Ben.
 - b. TK/K equipment needs: **Evelyn** – no update but she will follow up and loop back with Ben.

IV. Upcoming dates:

- A. Winter Fête du Village: January 20. Bring the family!
- B. Carnaval: March 11
- C. Another Coffee with PAF in February, TBD.
- D. Another community event in Spring, TBD.

Future Meetings Scheduled for: Feb 1, Mar 1, Apr 5, May 3
PAF meets on Wednesdays at 5:30pm unless otherwise noted

- V. Meeting Adjourned at 6:26 pm by Ben.