

**Santa Rosa French American Charter School Foundation
Parent Association Foundation Meeting Minutes**

- I. Call to Order -The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:37 pm on April 5, 2023 at Ben Wolf's house and via zoom by Ben Wolf.
- II. PAF Mission Statement
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board Members in Attendance: Carmen Dehlinger, Sean Charter, Ben Wolf, Brittany Westerman Monique Audiat-Rewick, Erica Mikesell, JP Ehrhold, Ludovic Pallanca, Sarah Dal Porto, Emmanuel Jougounoux, Jenny Slama, Nora Mallonnee, Bibiana Pisoni
- IV. Public Comment – N/A
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- V. Consent Agenda and Approval of Minutes
Minutes from previous meeting were approved via email and posted to the website/app. Carmen motioned to approve meeting Agenda, Erica seconded; Motion approved.
- VI. Board Reports
 - A. PRESIDENT'S REPORT: **Ben** – Citizen oversight committee kicked off for Measure C, G bonds. No big updates, more to come (facility master plans being reviewed). Heads up for Ben, Sean, Bibiana and whoever else wants to be involved: finance kick off coming up in May so that by June meeting we have draft budget for next year.
 - B. Guest speaker: Tina from Safe Routes to School: County program, sponsored through federal funding for Sonoma County Transportation. Goal: increase number of students that walk/bike to school, safety, reduce traffic. Menu of education options, at SRFACS done Weekend Bike Workshops, can go into classrooms, bike safety lessons, learn to ride classes Wednesdays through various Parks & Rec departments, youtube channel: SonomaCountySafeRoutestoSchool, Safe maps to school, Advocacy for safety improvements, Launching Collaboration for Infrastructure Improvement plan Public Meeting: April 26, 11am, Rincon Valley School District etc.
 - B. PRINCIPAL'S REPORT: **Evelyn** – Kudos for Carnaval, appreciate all work and fundraising. School attendance still needs attention; particularly important in next two months due to

testing coming up. Students comment that it causes stress to miss school during that time, even if it's for vacation. District notice of Covid present again, so mask up and wash well. Will need help with banking side to support school in Turkey (computers for distance learning), French school in Ukraine and PAF only source of wiring donations. Happy to be able to do lunches, recesses outside, and hope that's more the norm. Can set up Penny Donation (child focused) and GiveLively (parent focused) to support.

- C. TREASURER'S REPORT: **Sean** - Financials reviewed and posted to website. Highlights: Balance Sheet remains strong, ~200K in general assets. Most areas remain same. P&L, net even after Carnival funds (between Carnival and Family Giving will be net even)(Goal was to spend, so always available). Carnival gross profit ~70k.

VII. **Amanda Dalton from Slater PTO** introduction: Slater Middle School, PTO, re-building after pandemic, so reaching out to feeder schools, SRFACS parents always support / involved, welcome any support. They do fun events, BBQ, Bingo, end of year breakfast for 8th graders, includes support from local churches. All welcome to join – visit PTO website on Slater page. Looking for VP, Treasurer and Event Coordinator. May make sense to partner PAF/HS PTO to help bridge the SRFACS middle schoolers.

VIII. Committee Reports

a. Fundraising: **Ben / (TBD co-chair)**

- i. Grant Opportunities: **Nora/Carmen/Sarah-Jane** – Nora will reach out to Evelyn to connect on FACES grant as the deadline is approaching.

b. Events: **Brittany / Carmen/ Hannah**

- i. Carnival debrief - Raised 10k more than last year, ~67k total. Great job! Need more involved next year and earlier planning. Can start securing donations/auction items, more community outreach, involvement, master calendar, messaging at EEBBR
- ii. Next community building event, Friday, April 28, 5-8pm at Cooperage – waiting for final confirmation. (Old Possum is back up). Flyer prepared and will go out.
- iii. Kermese, May 26 – Doyle Park Reserved by Brittany. The rest is typically handled by parent representatives as each class has a booth. Bibiana to reach out to parent reps - ensuring they are cleared to be on campus. No dunking booth allowed, but bucket dump ok. Erica will forward email from last year and Brittany will forward map to Bibiana. Jenny to connect as well to assist.
- iv. 6th Grade Graduation, Wednesday, May 31 at 4:30– Erica to forward notes to Carmen. As advertised, seeking 5th Grade parents to help. Potluck dinner, dessert and classroom brunch to follow the next morning. Décor in PAF shed. Carmen and Tiffany helping.
- v. Staff Appreciation End-of-year Dinner, Friday, June 2, at 6pm – PAF to arrive at 5pm to set up.

- c. Green Committee: **Sarah** – Earth day, Saturday, April 22, 10-1- need PAF there by 9am help early to unlock shed, help set up tents. Includes: bike rodeo, gardening w/ Charlotte, living photo booth wall, water refill. Appreciate all PAFers to attend

and encourage others to as well. Will send info to Bibiana to send to class representatives. Discussion of Chalk Art event to encourage getting outside.

- d. Parent Representative Coordinator: **Bibiana** – sent document out to PAF that she reviewed w Evelyn re: organizing parent representative role. Please respond with comments in doc +/- or objections. Goal to be more pro-active, define roles. Would like to send message to parents in May to get more involved next year. Want to set deadline for teachers to select parent rep by 8/28 so they can introduce at BTS night. Can re-visit PAF members coming to BTS, into each classroom to share Class Representative role, collect emails.
 - e. Volunteer Coordinator: **Danielle** – -absent
 - f. Enrichment and Cultural Enhancement: **Carmen (Juliette McElvany)**
 - i. Spring Enrichment – First time using 6cricket system for sign-ups: 242 spots registered, 164 students, 21 scholarship requests but only 18 used, so \$1800 given. System worked well, couple small hiccups, only 1 family complained they had to pay in advance.
 - g. Communications and PR: **Carmen** – no updates. Continue to advertise more parents to get involved with PAF.
 - h. Teachers’ Update: **JP/Ludovic** – Some French native speaking students won’t need the DELF so possible to have PAF allocate their funds to go towards taking TOEFL (English equivalent) instead. Discussed and agreed could be arranged with Evelyn, teachers, PAF ok to adjust budget item.
- IX. Discussion and Action Items
- A. Approval of new PAF member: **Jenny**: Ben motioned to add Jenny Slama to PAF, Brittany seconded the motion. Motion Approved.
 - B. 6th Grade promotion and planning from 5th graders: **Erica** – discussed above
 - C. Talent Show, we need a volunteer to coordinate it! (**All**) – Someone needs to coordinate, Ben can reach out to Allie – unless someone steps up, Talent Show at risk of not happening, if not started in next two weeks. Brittany to draft one final call out, Jenny will also check with class representatives.
 - D. PAF Master Calendar (keeping it on here as a reminder!): **Nora/Ben** – Ben and Nora to connect to have draft of master calendar for July – handout at EEBBR
 - E. Open action items from previous meetings:
 - F. Water fill station, Security Door, Kinder Playground: **Evelyn/Ben** – lots of meetings on them but no real updates as of yet.
 - G. PAF Master Calendar (keeping it on here as a reminder!): **Nora/Ben** – will address again after Carnival.
- X. Upcoming dates:
- A. Earth Day: April 22
 - B. Community Event: April 28
 - C. Bike to School Day: May 3
 - D. Talent Show: May 12?? TBD!
 - E. Kermesse: May 26
 - F. 6th Grade Promotion: May 31 (4:30pm)

- G. End of year teacher appreciation dinner: June 2 (6pm)
- H. Carnaval 2024: March 2

Adjourned at 7:23pm by Ben Wolf.