

**PAF MEETING 5:30 PM 5 October 2022**

**In Person Location: Ben Wolf's House | 1800 Austin Way, Santa Rosa**

**Zoom: <https://us06web.zoom.us/j/83460795163?pwd=L09rdGZ4T2VNNGJLWDRrREdJbzNiQT09>**

I. Call to Order

This regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:36pm on October 5, 2022 at Ben Wolf's house by Ben Wolf.

II. PAF Mission Statement

The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.

III. Board members in attendance:

Carmen Dehlinger, Sean Charter, Ben Wolf, Erica Mikesell, Sarah Del Porto, Danielle Stewart, Bibian Pisoni, Brittany Westerman, Nora Mallonee Brand, Melanie Maese

IV. Public Comment and Response

Melissa Lue requested that PAF and SAB meetings be included in the school calendar and to increase the awareness of these meetings with parents. Ben and Evelyn agreed to send reminders and links to these meetings regularly through multiple channels.

Melissa Lue also asked for more information about the 6th grade field trip, and in whether PAF can help offset the cost. Ben indicates this topic will be included during the president's report.

V. Approval of Agenda and Minutes

Minutes from previous meeting were approved via email to be posted to the website/app. Carmen motioned to approve Meeting Agenda, seconded by Brittany; Agenda approved.

VI. Board Reports

A. **PRESIDENT'S REPORT:** (Ben)--Anniversary event had a great turnout, perhaps three times the expected amount. Kids performances and free food helped encourage attendance. Big thank you to the planning team (Brittany and Melanie). A new Kindergarten teacher (Marie Pierre) has arrived and PAF will organize some welcome items and assist with temporary housing until her housing is available. PAF will support asking the school community if there are any household needs the teacher might need to settle in. SAB is moving forward with improving the nutrition program and partnering with the district to see what might be possible. PAF will stay connected to that effort. Regarding the 6th grade field trip to Alliance Redwoods, PAF will help support offsetting the cost for families by developing a scaled

scholarship approach. Scholarship request form, permission slip, and more information is all forthcoming.

- B. **PRINCIPAL'S REPORT:** (Evelyn)--Thursday October 27th, 6th grade Parent information night 6-7:15 pm, immediately following (room 50) can talk about the SRFACS program at Slater for 7th grade. Evelyn expressed her appreciation of the effort that went into the anniversary event and wasn't surprised by the awesome turnout! Today and yesterday was picture day, which went well. Today was also walk n' roll event. Safe Routes to School wants to table a bike workshop out in front of the school next Wednesday. Looking for a coach to bring the Odyssey of the Mind program to campus: outside the box thinking, creative, teamwork, pushes kids to think differently. Reach out to Evelyn if you are interested (**Action to put this request on the agenda for the next PAF meeting**). Deadline in November. More information to come. Evelyn shared about her experience attending the AEFA conference in Ottawa with other accredited schools in North America. Global teacher shortages may have a future impact on the supply of teachers able to leave France.
- C. **TREASURER'S REPORT:** (Sean)--Sean shared the current PAF financials: balance sheet and profit/loss statement. For fundraising, slightly ahead of the fundraising at this point last year. (**Action: AT Nov 5 PAF meeting, will take an official vote on the tax filing.**)

## VII. Committee Reports

### A. **Fundraising:** (Ben)--

- i. Family Giving update: Family giving has achieved about 75% of its goal; would like to increase the overall family participation rate. Will work on a messaging plan over the next several weeks heading into the final push for parent giving this year. This will include something to share at next week's coffee with PAF in the morning.
- ii. Grant Opportunities: **Nora** suggested that PAF help create a list of needs so that we can target our grant search. Evelyn mentioned that she would like the school to have recess equipment for younger kids, and TK in particular, so that there is an age appropriate play area for TK and K students. PAF can support equipment in its current budget, and members discussed alternatives to a permanent structure (like large foam building blocks) but storage was identified as an issue. (**Action: Nora/Ben and Evelyn will touch base about equipment needs.**)
- iii. Teacher Wish Campaign: **Erica** is beginning to work on messaging about the campaign that will launch on giving Tuesday and working with teachers to get their "wish lists" developed in advance.

### B. Events: **Brittany / Melanie**

- i. Fall Fête du Village / Barlow Art Show: Caroline is leading on the art show and needs help transporting art; **Brittany** will come back to PAF if there are additional transportation needs; **Brittany** is exploring hosting the Fall Fete du Village at Shady Oak or other venue which will be a community building event primarily, with food and beverages for purchase.

- ii. Carnival: **Carmen** will co-chair the auction committee; **Melanie, Nora, Sarah, Bibiana, Emmanuel** all offered to help. Carnival will be March 11th, Pascaline will cater, at Freedman Center. Last year sold 175 tickets, PAF purchased 42 tickets, (211 total). Last years prices were \$75 for food only, \$100 for food with all you can drink; considering increasing event prices due to increased costs to host the event. Save the date will go out soon. Pre-ticket sales to open before winter break. Goal of \$25,000 in tickets. In addition, the view the moon event was canceled due to poor visibility but folks are trying to find a new date.

C. Green Committee: No updates.

D. Parent Representative Coordinator: **Bibiana**—Semaine du gout planning will involve the Parent reps and is underway (week of Oct 17). All of the classrooms have assigned a parent rep. More information to come through parent reps about Halloween and family giving push. **Action to discuss at next PAF meeting how to help PRs get list of parent emails.**

E. Volunteer Coordinator: **Danielle**—Parents are still finding the volunteer requirements a barrier. Danielle will work on some more communication to support increasing the number of parents who are approved.

F. Enrichment and Cultural Enhancement:

- i. Fall scholarship and enrollment update: **Ben**—316 spots filled (not sure how many individual students), 30 scholarships (consistent with previous sessions); PAF will have to consider this for future budgets; observations about this session to consider for future planning: younger classes are the most popular (tk-1st) and 5-6th are least popular; distribution of classes across the week isn't even; there is still an issue with parents signing up for additional classes and then dropping them when they get off the waitlist for their preferred class—a lot of movement after the initial sign up; the website apparently didn't refresh for some parents, delaying registration; challenges with payments and processing payments. **Action: At the next meeting there will be more discussion about how to move forward, in particular around the process and the software.**
- ii. Communications and PR: **Carmen**

VIII. Discussion and Action Items

A. New teacher reps to PAF!: **Ludovic Pallanca/JP Ehrhold**

B. Coffee by PAF schedule

- a. Had been planned for Oct 5<sup>th</sup> but will be moved to 10/12, notice to go out in La Plume

C. PAF Master Calendar: **Nora** will bring a draft master calendar that can be synced with the school's calendar to the November meeting.

D. PAF promoting awareness of SRCS Bond measure campaign [www.yesoncandg.org](http://www.yesoncandg.org)

PAF promoting awareness; Ben is involved and will continue providing updates

E. Open action items from previous meetings:

- a. Using HelpCounter for vesties: **Danielle (Action item: move to future meeting)**
- b. Class reps start communicating with parents: **Bibiana** shared that she has begun communications with parent reps, including for Semaine du gout, and is continuing to support a more uniform communication approach across all parent reps
- c. Complete resolution for changing bank to Wells Fargo: **(Action item: Sean to draft resolution and secure signature from Monique to sign prior to being adopted at Nov PAF meeting)**

IX. Upcoming dates:

- A. Fall Fête du Village / Barlow Art Show: October 22-23
- B. Other dates to be added from PAF Master Calendar: **Nora**

Future Meetings Scheduled for: Nov 2, Dec 7, Jan 4, Feb 1, Mar 1, Apr 5, May 3  
PAF meets on Wednesdays at 5:30pm unless otherwise noted

X. Meeting Adjourned 7:32