

**Santa Rosa French American Charter School Foundation
Parent Association Foundation Meeting Minutes**

- I. Call to Order - The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:37pm on November 2, 2022 at Ben Wolf's house by Ben Wolf.
- II. PAF Mission Statement
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board Members in Attendance: Carmen Dehlinger, Sean Charter, Ben Wolf, Monique Audiat-Rewick, Sarah Del Porto, Danielle Stewart, JP Erhold, Melanie Maese, Ludovic Pallanca
- IV. Approval of Agenda/ Minutes
Minutes from previous meeting were approved via email to be posted to the website/app. Ben motioned to approve Meeting Agenda, seconded by Danielle; Agenda approved.
- V. Public Comment
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- VI. Optional Response to Public Comment: **n/a**
- VII. Board Reports
 - A. PRESIDENT'S REPORT: **Ben** - Reminder: for 500M funding for SRCS towards facilities improvements, C, G Bond Measures. Reminder to VOTE! Parent offering to help Sean with financials, potential co-treasurer, familiar with tax implications, visa's etc. Action: Ben to connect with Sean.
 - B. PRINCIPAL'S REPORT: **Evelyn** - Lots of kids absent. Message forthcoming about staying home if sick, hand washing etc. CAASPP scores reviewed, great results especially as compared to district, YOY delta, etc.
 - C. TREASURER'S REPORT: **Sean** - over \$200k in account, Steam funds still in accounts, over 90k received in Family Giving (higher percentage of one-time vs on-going than in past), internship and enrichment programs biggest drivers, tutoring expenses should start coming in this month. Net total 46k, will spend will start to show. Surpassed last year's Family Giving numbers. People should be sure to request Corporate Matching to maximize Family

Giving efforts. 6th grade overnight field trip coming up; most funds raised but PAF to cover the remainder.

VIII. Committee Reports

- A. Fundraising: **Ben** / (TBD co-chair) - Family Giving update: account shows 100k+ great job! ~50% participation (goal was 100% participation); discussion on how to improve participation, including highlighting things school offers that not all public schools offer. View the Moon night went well and was another great offering differentiating SRFACS. Grant Opportunities: **Nora** – grant request for water filling stations. Ben working with Evelyn, district on installation. Another grant request for T-K playground. Working on getting info from district on contractors for approved playgrounds. Option: paddle raise opportunity for Carnival. Another grant option: Nora with Brittany, Debra on campus beautification. Teacher Wish Campaign: **Erica** – absent. Ben to follow up with Erica/Nora for update.
- B. Events: **Brittany** / **Melanie** - Fall Fête du Village – Not happening due to lack of location. Will continue to look into Dine & Donate type options: Shady Oaks etc. Maybe Barlow location (Crooked Goat, Seismic) since Art Installation Opening was great. Carnival – Dates set for Auction Committee to start meeting (Carmen, Brittany, Melanie, Nora). Event: Saturday, March 11. SAVE THE DATE! Marche de Noel: Saturday, December 17, 10am-4pm. PAF to host a food / swag booth, SRFACS choir: Berenger / JP organizing: choir before noon.
- C. Green Committee: **Sarah** – 1st walk and roll of month today. Next one is Monday, November 14: Ruby Bridges theme, Bingo as well. Bike Workshop went well. Next Campus clean up being planned target: butterfly garden, no date set yet. Sarah needs more help with green committee issues – will ask for co-chair.
- D. Parent Representative Coordinator: **Bibiana - absent** Note: Still some PRs don't have access to parent emails and/or are not communicating.
- E. Volunteer Coordinator: **Danielle** – rush for events, people wanting to sign up: increase in volunteers up to 95 now. Working out kinks. Still working on posting information for vesties – putting out into HelpCounter again.
- F. Enrichment and Cultural Enhancement: **Carmen (Juliette McElvany)** - Software update and possible change: **Carmen/Juliette** – Been looking for platform to help streamline enrichment registration that also allows payment though system. Found one called Six Crickets. Discussion: May take longer to register, recommend setting up in advance, consider stepped approach with piloting for Winter Enrichment but paying via current process and then fully using for Spring Enrichment. Teachers would be required to set up stripe account, % fee off top, could adjust prices to account for service fee, can't register until paid, waitlist feature. Decision: Going to just roll it out all at once. Enrichment Scholarship request: Fall = 31 vs 20 normally. Discussion: hold scholarship plan and see how winter goes before adjusting. Then in spring after 2 sessions can review. Decision: stick with \$100 again and address if needed once receive more. **Action: Ben to ask Nora to look into grants for Enrichment.**
- G. Communications and PR: **Carmen** – looking into another email platform to make La Plume more modern / better calendar options. Send any dates to Carmen to include in upcoming issues. November is Kindness Month- stickers coming.

H. **New:** Teacher's Update: **JP, Ludovic** - Lawn striping for sports needed every 3-6 months, rent machine with chalk paint. JP volunteered to look into costs and head up. Petanque field wanted at back of field, wasted space, always wet. Good to get estimate in advance to include in paddle raise. **ACTION: JP to connect with Evelyn on referral for estimate.**

IX. Discussion and Action Items

A. Tax filing approval: **Sean**

B. Coffee by PAF schedule: Maybe later in November/December? – Decided: Wednesday, December 7. Possible to double up and do Walk and Roll same day? YES!

C. PAF Master Calendar: **Nora** - Update on shared calendar and syncing with Angel's school calendar- expected January. Add a mini calendar section to La Plume

D. Open action items from previous meetings: Using HelpCounter for vesties: **Danielle** – working on it, will close out as open item. Class reps start communicating with parents: **Bibiana**- working on it, will close out as open item. Complete resolution for changing bank to RCU: **Sean**- working on it, will close out as open item. Potential change of enrichment software: **Carmen/Juliette** – can close out. TK/K equipment needs: **Nora/Ben/Evelyn** - Action pending from Evelyn to get PAF estimate.

X. Upcoming dates: Coffee with PAF: December 7, Marche de Noe: Dec 17, Carnaval: March 11
Other dates to be added from PAF Master Calendar: **Nora**

Future Meetings Scheduled for: Dec 7, Jan 4, Feb 1, Mar 1, Apr 5, May 3
PAF meets on Wednesdays at 5:30pm unless otherwise noted

XI. Meeting Adjourned at 7:10 pm by Ben Wolf.