

**Santa Rosa French American Charter School Foundation  
Parent Association Foundation Meeting Minutes**

- I. Opening:  
The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:45pm on June 8<sup>th</sup> 2022 at Ben Wolf's house by Ben Wolf.
  
- II. PAF Mission Statement  
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
  
- III. Board members in attendance:  
Nica McCarthy, Carmen Dehlinger, Sean Charter, Ben Wolf, Erica Mikesell, Monique Audiat-Rewick, Brittany Westerman, Sarah Del Porto, Danielle Stewart, Bibiana Pisoni  
Board members absent: Emmanuel Jougounoux, Mohammed Teieb, Nora Brand
  
- IV. Public Comment  
n/a
  
- V. Approval of Agenda/ Minutes  
Minutes from previous meeting were approved via email to be posted to the website/app.
  
- VI. Reports
  - a. **PRESIDENT'S REPORT:** (Ben)- This is the last meeting of the fiscal year. Great turn out for staff appreciation dinner last Friday. Bastille day event coming up July 14. Will review confirmation of PAF members, commitment cycles.
  
  - b. **PRINCIPAL'S REPORT:** (Evelyn) - Thank you for the staff appreciation party; people really enjoyed it. Kermese was great too; dunk booth was especially popular. The end of the school year went well. June 20 at 5pm is the upcoming dedication at front of school for new peace poles.
  
  - c. **TREASURER'S REPORT:** (Sean)- We currently have ~ 229k in bank; 177k for gen use. Will review in detail in budget meeting tonight. Not seen summer enrichment scholarship requests yet. **Action: Ben** to check in with Juliette / Ketsia so we can be sure scholarships hit this FY budget. Evelyn requests PAF to send letters to incoming teachers that we will financially support their visa's and also stress the importance of having their children attend SRFACS (financial impact for school, additional language exposure for students, etc.), if they leave prior to end of 3 yrs of service, some reimbursement to PAF

may be expected. **Action: Brittany/Carmen/Ben** to work on draft and then follow up with Sean, Evelyn, Ketsia.

## VII. Committee Reports:

### a. Fundraising and Events:

- a. Ben: Bastille Day event in courtyard square July 14: Emmanuel is heading up but he's not present tonight. We need to know details of SRFACS role and how marketing. **Action: Brittany** to follow up with Emmanuel, AFSR, on details.
- b. Brittany: Ecole en Bleu, Blanc et Rouge: we have the permit for Doyle Park and are filing for alcohol license. We have leftover wine but are asking for beer. **Action: Brittany** to follow re: beer requests this week. We may want to consider sound system or generator purchase - (~\$2-3k). Circus performer is confirmed to attend and can perform interactively with kids. Food confirmed by SoCo Supper Club, will be made to order, pizza oven.
- b. **Green Committee:** Sarah: Wolf adoptions are taking place. Sarah will pay for and Sean to reimburse. \$42 extra was collected (donations) and will go to general fund.
- c. **Parents Representatives Committee:** Erica: 6th grade graduation needs to have a committee chair. Should be 5th grade class rep. and needs to be communicated out to 5th grade parents at beg of year. **Action: Carmen** has 5th grader next year and will run point. **Action: Brittany** to add to SOP's.
- d. **Lunch, Dropoff, Use and Reuse Committee:** Emmanuel absent for update, however new vendor for uniform options is setup and will be advertised in an upcoming La Plume.
- e. **Enrichment and Cultural Enhancement:** TBD - will address refining committees at July meeting and identify point people.
- f. **Communications and PR:** Carmen : starting work to update website. **Action: Ben:** to get GiveLively link going for Family Giving.

## VIII. Discussion and Action Items

- A. Confirmation of continuing PAF members' new terms (approval vote):
  - a. Brittany - exiting PAF. Re-focus on SAB - Campus beautification and Lunch program.
  - b. Sean
  - c. Emmanuel
  - d. Danielle
  - e. Nora
- B. Confirmation of continuing PAF members in mid-term:
  - a. Ben
  - b. Bibiana
  - c. Monique
  - d. Nica
  - e. Sara
  - f. Carmen

- g. Erica
- C. Proposal for PAF officers for 2022-2023 (approval vote):
  - a. President: Ben
  - b. Vice President: Carmen
  - c. Treasurer: Sean
  - d. Secretary: Monique

Motion to swear in proposed officers; Brittany moves to approve all as written, Danielle second.  
Approved unanimously.

- D. Draft budget proposal for 2022-2023: Sean, Bibiana, Ben - budget discussion :
  - a. Draft budget was reviewed and the discussion will be captured in the draft for review and approval at the July meeting.
  - b. **Action item: Sean** to research costs of multi-purpose room sound systems
  - c. **Action item: Sean** to research AEFE costs per student
- E. Agenda items for July meeting:
  - a. Budget approval
  - b. New Teacher/intern welcome plan
  - c. Confirmation of PAF committee chairs and scope of committees
  - d. PAF SOPs
- F. Open action items from previous meetings:
  - a. No open action items.

I. **Upcoming dates:**

- A. Bastille Day on the square: July 14
- B. Ecole en Bleu, Blanc, et Rouge: August 20

Future Meetings Tentatively Scheduled for: July 13, Aug 3.

Next year target 1<sup>st</sup> Wednesday of the month.

PAF meets on Wednesdays at 5:30pm unless otherwise noted

- II. Adjournment: Meeting adjourned by Ben at 8:21pm