

**Santa Rosa French American Charter School Foundation
Parent Association Foundation Meeting Minutes**

- I. Opening:
The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:35 on January 5th 2022 at Ben Wolf's house by Ben Wolf.
- II. PAF Mission Statement
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board members in attendance:
Mohammed Teieb, Nica McCarthy, Carmen Dehlinger, Sean Charter, Ben Wolf, Erica Mikesell, Monique Audiat-Rewick, Emmanuel Jougounoux, Brittany Westerman, Bibiana Pisoni, Sarah Dal Porto
Board members absent: n/a
- IV. Public Comment
n/a
- V. Approval of Agenda/ Minutes
Minutes from previous meeting were approved via email to be posted to the website/app.
- VI. Reports
 - a. **President's Report:** (Ben)
Marche de Noel: The French market went well and we made \$518. This was good exposure for new families and nice to keep existing families engaged.
Teacher's Wishes: All were fulfilled with about \$3500 raised!
Nutrition Program: Sarah-Jane Wiseman met with Ben, Evelyn, and someone from the NOSH program in Napa to discuss revamping the nutrition program. We'll need to work with the district on the idea of specifically (and locally and organically when possible) sourced food and more input on the menu. Napa's program is a from scratch menu prepared by the district. Discussions and brainstorming are underway, but this is a long process and in Napa, dedicated parent driven initiative were integral in implementing it.
Swag: Let's get our logo on masks and magnets. **Emmanuel to take the lead**
Membership: Our bylaws permit us to have 4 more PAF board members and it'd be great to encourage more families to join us.

Middle School: The petition is still circulating. There's a board meeting next week and continued public comment in support of this middle school is encouraged.

- b. **Principal's Report:** (Evelyn): *Middle School:* Having at least 4 more families express their support/interest in this program for next year would be really helpful to keep this moving forward with the district.

Covid: Lots of exposures and absences coming back from the break and School is doing everything they can to help mitigate the risks on campus and keep everyone safe at school. Rapid tests provided by the district to all students will be distributed on Friday- check your ParentSquare for more information.

Lottery: The application window for our lottery for next year opens Tuesday the 11th – spread the word! The TK cut off in California has been extended from Dec to February for next year (and will eventually include all 4 year olds.)

Youth Truth Survey: Lots of participation- thanks! Keep it up and spread the word for people to complete it if they haven't already. **Put the link and reminder in Friday's La Plume**

- c. **Treasurer's Report:** (Sean) The Balance sheet is current, and we have \$175,000 in general use funds plus the reserves and earmarked funds. 91% of our goal for Family Giving has been received to date with lots of Corporate matching coming in. We had speculated that we may need to increase our teacher support budget but requests have tapered off so we might not need to. We'll probably exceed our budget for enrichment but that's ok. The accountant we use for taxes can help with our 1099s so we will try to get those out by the end of this month. We also learned we don't need to file 1042s if we aren't withholding anything in our payments so that simplifies things.
- d. **Events:** (Brittany) Carnival ticket sales to launch Friday at the same price as Feb 2020 (pending Evelyn confirming with district that this even can move ahead) Planning on fewer Live Auction items but having them being really good ones/packages. In addition to Silent Auction, if we have enough items, we can have Online Auction items... so we need auction items! Get the word out. We'll use the auctioneer from 2020. *Covid implications* to be considered.
- Decision to offer refunds for tickets in the event we need to cancel.
 - Decision to require self-certification of either vaccination or negative Covid test to attend. This will happen at the door with the ID checkers.
 - We'll also note on the website that we'll follow all local/applicable Covid guidelines.
- e. **Volunteer Committes** (Bibiana): Bibiana updated PAF on the intent and structure for the newly established "super committees" which will be the point of communication between PAF and each of the sub-committees.
- f. **Green Committee** (Sarah): Sarah agreed to look into the status of the sub-committees under the Green super-committee. She will also look into the desire to move ahead with the mess kits which we have funds earmarked for from Carnaval 2020.

- g. **Class Reps:** (Erica) Let's keep the communication via class reps different than the communication in Parent Square and La Plume as it can be fatiguing to get the same message three times. Emphasized that the purpose of class reps is primarily to communicate classroom specific messaging, mostly from the teachers and occasionally from PAF (e.g., Family Giving).
- h. **Lunch, Dropoff, Use and Reuse Committee** (Emmanuel): No update.
- i. **Enrichment and Cultural Enhancement** (Brittany): Mohammed is working with Juliette on an enrichment schedule and will try to have it ready to send out Friday with sign ups to follow.
- j. **Communications and PR:** (Carmen) Let her know what anyone wants in la Plume or on the website. Brittany to get her the new link for the lunch menu.

VII. Discussion items:

- A. PAF SOPs: Brittany is still working on the outline for the SOPs. No significant update.
- B. PAF/ELAC/SAB Gathering: Ben/Evelyn- this is currently on hold.
- C. Open action items from previous meetings:
 - a. **Yearbook:** Another parent is needed for Yearbook, the Communications & PR Committee will follow up with Moriah (Action items). Brittany to send Mohammed the email address and the Google Drive link for Yearbook photos.
 - b. **Talent Show:** Enrichment & Cultural Enhancement Committee to check in with Ali Miller to see if she wants to help coordinate.
 - c. **Volunteer Committee:** Please have everyone confirm via email to Bibiana if you are okay with your committee chair or co-chair position.
 - d. **Salle de motricite: Mohammed:** Brainstorm ideas as space is too limited. Logistics of sharing multipurpose room with lunch and soft gym equipment are impractical so far. Brittany suggests another Shed that PAF can purchase if there is space on campus. Will keep this as an open action item for future discussion.
 - e. **Green Committee:** Funds are earmarked for classroom mess kits. Is this still how we want to use those funds? Evelyn indicated that this is a topic that came up in the student council meeting so we will keep this item going forward.
- I. Future Meetings Tentatively Scheduled for: February 2, March 2, April 6, May 4
PAF meets on Wednesdays at 5:30pm unless otherwise noted

VIII. Adjournment

Meeting was adjourned at 7:15 by Ben Wolf.

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