

**Santa Rosa French American Charter School Foundation
Parent Association Foundation Meeting Minutes**

- I. Call to Order -The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:34pm on December 7, 2022 via zoom by Ben Wolf, thereby deferring to Carmen Dehlinger to call rest of meeting to order.
- II. PAF Mission Statement
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board Members in Attendance: Carmen Dehlinger, Sean Charter, Ben Wolf, Brittany Westerman Monique Audiat-Rewick, Erica Mikesell, Emmanuel Jougounoux, Danielle Stewart, Bibiana Pisoni, Nora Brand, JP Ehrhold, Melanie Maese, Evelyn Anderson, Ludovic Pallanca
- IV. Public Comment – N/A
The public may address the Board regarding any item not listed on the agenda during this time. Presentations are limited to three (2) minutes per person per topic. When addressing the Board please state your name and position (e.g., teacher, parent, community member). It should be noted that the Board may not respond to comments. The Public may also address the Board on any item listed on the agenda at the time the matter is discussed by the Board.
- V. Optional Response to Public Comment: **Ben**
- VI. Consent Agenda and Approval of Minutes
Minutes from previous meeting were approved via email to be posted to the website/app. Sean motioned to approve Meeting Agenda, Danielle seconded; Agenda approved.
- VII. Board Reports
 - A. PRESIDENT'S REPORT: **Ben** – Ben lost his voice, so Carmen will be leading this PAF meeting! Family Giving closed officially. Hit or exceeded goal which is great. Nica has left so reminder: always be recruiting more PAF participants. Bond Measure C and G both passed, so Ben involved with school district to see funds through.
 - B. PRINCIPAL'S REPORT: **Evelyn** – In reviewing school's receiving bond measures in SRCS, SRFACS was second to last, so timing of approval is great. Coffee with PAF this morning went well. Gratitude for PAF for Charter School Development Conference support – was great to be there since getting less district support and laws getting tighter so critical to know how to proactively plan/fund for charter schools. Good networking opportunities too. Enrichment Fall session was rewarding, nice to see children share what they had learned. Thanks too to PAF support for tutoring. Enrollment is coming back up, lottery application Jan9-Jan20 (for March 8 pull) and hoping to get back to pre-pandemic levels - important to

educate that SRFACS is a public school, since many think its private. Reminder: still lots sick out there, remind children to keep hands out of mouths and wash hands!

- C. TREASURER’S REPORT: **Sean** – Balance Sheet pretty consistent, Profit & Loss just shy of 94k from Family Giving, a lot of spend forthcoming as we prepare for Carnaval, already received more than thought for Teacher Wish Campaign so that’s great. Will get posted on site.

VIII. Committee Reports

- A. Fundraising: **Ben** / (TBD co-chair) – Family Giving finished. Could still use a co-chair...anyone?
 - i. Grant Opportunities: **Nora/Carmen** – Could still use more help with Grant opps. Have an applicant for STEAM lab pending. Carmen found The Face Foundation, will forward info about President Macron visiting US last week; visited New Orleans public charter school and he mentioned funding for French Public schools – could be good to look into. They look at grants in April.
 - ii. Teacher Wish Campaign: **Erica/Nora** – Teacher Wish Campaign going well. Had request for different types of balls for recreation. At 75% of ask thus far and good participation across classrooms. Need to include 8th grade ask? Discussion: microscopes to share, but need other science equipment, so will add ask for that.
- B. Events: **Brittany / Melanie**
 - i. Marche de Noel (December 17) – Everything on track, permits, map, etc. SRFACS to have one booth. Berenger putting together kids’ choir to perform at 11:30am. PAF need to bring pop up, tables, décor, swag. Berenger will do gaufres and chocolate chaud.
 - ii. Winter Fête du Village – Casual family gathering, Jan 20, 5-8pm Old Possum Brewery
 - iii. Carnaval (March 11) – Need to get auction items sourced, online, live, paddle raise items, silent auctions. NOW is the time to SAVE THE DATE and ASK FOR DONATIONS for Auction items.
- C. Green Committee: **Sarah** – absent but walk or roll happened today with prizes.
- D. Parent Representative Coordinator: **Bibiana**
 - i. Still some PRs don’t have access to parent emails and/or are not communicating. Some not getting emails, so working out kinks. Doing what they can to communicate.
- E. Volunteer Coordinator: **Danielle** – was a vestie for a day, no major updates.
- F. Enrichment and Cultural Enhancement: **Carmen**: Working on reviewing prior to rolling out 6crickets platform; some discussion and questions about any potential impact with respect to J1 visas etc – almost ready to move forward. May delay until next enrichment session and use sign up genius again if don’t get final answer back this week. Decision: wait to announce and teachers individually manage and will organize further discussion with teachers to help organize. Will use Sign Up Genius this session. Plan for 6Crickets in the Spring.
- G. Communications and PR: **Carmen** – send any communications to go out to Carmen.

H. Teachers' Update: **JP/Ludovic** – review of field chalk drawing ask and a list of PE items needed. JP has a wish list of items needed. Discussion: Evelyn to review site budget available. JP/Ludovic to share doc with list/links to further review with Evelyn, as prefer to use school/district funds first if available since PAF has more flexibility in the case funds not available. (i.e, district may have chalk line making machine available etc).

IX. Discussion and Action Items

- A. Tax filing approval: **Sean** – Non-profit tax filing complete, reviewed (Form 990), Ben motioned to approve, Danielle seconded the vote, unanimously approved. Will be posted, as completed by CPA.
- B. PAF Master Calendar: **Nora** – no updates
 - a. Update on shared calendar and syncing with Angel's school calendar
 - b. Add a mini calendar section to La Plume
- C. Open action items from previous meetings:
 - a. Water fill station: **Evelyn/Ben** – open item pending
 - b. TK/K equipment needs: **Evelyn/Nora/Ben** – open item pending, need to get a better idea on the path forward and quote for funding from PAF

X. Upcoming dates:

- A. Marche de Noel: December 17
- B. Winter Fête du Village: January 20
- C. Carnaval: March 11
- D. Other dates to be added from PAF Master Calendar: **Nora**

Future Meetings Scheduled for: Jan 4, Feb 1, Mar 1, Apr 5, May 3
PAF meets on Wednesdays at 5:30pm unless otherwise noted

XI. Meeting Adjourned 7:06pm by Carmen