

PAF MEETING 5:30 PM 10 August 2022

In Person Location: Ben Wolf's House | 1800 Austin Way, Santa Rosa

Zoom: <https://us06web.zoom.us/j/86556668055?pwd=NmZKQ2FqUzl4UC9TeWM2M1R4ZHBQdz09>

I. Call to Order

The regular meeting of the SRFACS Parent Association was called to order at 5:38 on August 10th by Ben Wolf at Ben Wolf's House.

II. PAF Mission Statement

The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.

III. Board Members present:

Ben Wolf, Carmen Dehlinger, Sean Charter, Erica Mikesell, Sarah del Porto, Danielle Stewart, Bibiana Pisoni, Emmanuel Jougonoux, Nora Mallonee Brand

Absent: Nica McCarthy, Monique Audiat-Rewick

Nora stepped in as acting Secretary in Monique's absence.

IV. Public Comment

No public comment.

V. Consent Agenda and Approval of Minutes

A. AGENDA: Approval of Agenda for this General Meeting

Ben motioned to approve Meeting Agenda, seconded by Erica; Agenda was approved.

B. MINUTES: Approval of Minutes from Last Meeting completed via email.

VI. Board Reports

A. PRESIDENT'S REPORT (Ben): *Bastille Day and Jump Start events were both successful and good opportunities to meet many new and prospective parents. During both events several parents offered to volunteer with the school. There is still a need for more parent volunteers and over the next several weeks Ben will work on getting out communications to recruit additional volunteers and PAF members. This will require developing some materials on what those involve (specific roles and skills needed). A PAF sign up opportunity will be added to EeBEER. Additionally, Ben is working with Sean and Carmen on materials and slides to discuss PAF and family giving at Back to School night.*

B. PRINCIPAL'S REPORT (Evelyn): *Evelyn wasn't able to join because it is the night before school and a very busy time. She relayed a request to PAF and other parents to invite new teachers to our homes for dinner, the interns too. Also, SRFACS Middle School at Slater has started!*

- C. **TREASURER'S REPORT (Sean):** *Reviewed balance sheet, reserves, budget/actuals and reported similar to July report out. Nearly 30 families have already started their family giving through their ongoing, monthly contributions and one family has already contributed the full recommended amount. One thing on the horizon for the budget over the next few months is Classroom supplies/office funds. To start, teachers can access \$500 for supplies and classroom needs. Previously COVID funding helped to cover this but PAF will continue to cover. Need to make sure teachers are aware of this and that they can work with the front office staff; they can also ask for reimbursement from PAF for other needs. 7th grade starting tomorrow too, they will also have supply needs unique to launching the first class.*

PAF will be switching from WellsFargo to RCU. Need a resolution from the secretary, stating the current key PAF executives (stand-alone doc) and adding all of the PAF President, VP, and treasurer officers (Ben, Carmen, Sean) to close out WellsFargo and create an RCU account; Sean will work with Ben and then Monique can sign it.

VII. Discussion and Action Items

Ecole en blue, blanc, et rouge (EEBBER): *The group discussed the logistics needed to set up and take down the event. Former PAF member Brittany attended to provide an update and help provide insight and historical knowledge. Communications will go out throughout the week to encourage attendance at this event. After discussion, the following tables and PAF leads were determined:*

- *Family giving--Ben, Bibiana, Sean*
- *Sales booth: Erica and Monique*
- *Wine pouring: Emmanuel and Carmen*
- *Volunteer booth: Sarah, Danielle*
- *Dessert booth: need some other volunteers*
- *Food truck: need some volunteers*
- *Uniform swap: Ben will talk to Emily about it*
- *Pricing: beer/wine glass \$7, bottle \$25, NA \$2; a bottle with cups for \$30; \$10 tumblers/mug; \$5 cups; \$10 glass plus a govino;*

Coffee by PAF: *A PAF coffee table in the first weeks of school is a PAF tradition to welcome parents, introduce and answer questions about PAF, and encourage families to attend EEBBER. Bibiana will coordinate with Erica and all PAF members are encouraged to be present and parents are encouraged to stop by and chat after drop off.*

New teachers: *Evelyn inquired about whether PAF can support some of the new teachers and who are awaiting all of their paperwork to get established in the country. Yes, PAF is able to provide some support. Ben will follow up with Evelyn to find out more.*

Green Committee update (Sarah): *Much campus improvement! Looks better than before. Still, turnout was low, need more volunteers to come back; considering making it a monthly event with a list of what needs to be done and having parents take on a specific project or area; Green Committee will work on a proposal for more continuous clean up events.*

Salesforce is donating trees and seedlings; developing a plan for what we might be able to do with them including campus beautification, fundraising, and community donations.

The annual Safe Routes to Schools count event is coming up; Sarah working with teachers to ensure the count is a success.

Family Giving 2022 (Ben): *Site is live on the app and srfacs.org; have not pushed messages out yet; early momentum is good! People encouraged to set up a giving challenge (e.g. through Facebook), brings in donations outside the immediate school community. (through November)*

Teacher wish campaign (Ben): *traditionally starts in November; need to consider the timing of it but will revisit for a future PAF meeting to discuss maximizing this effort. Ben will work on a letter introducing PAF to teachers, want them to know they have funding available;*

Confirmation of PAF committees (Ben): *The Board discussed vacancies and needs related to various PAF committees. The following commitments from PAF members were captured:*

- A. Fundraising: **Monique (tentative)**
- B. Events: **Tiffany (tentative), Emmanuel (tentative)**
- C. Green Committee: **Sarah**
- D. Parent Representatives Committee: **Bibiana, Erica co-chair**
- E. Volunteer Coordinator Representative: **Danielle**
- F. Enrichment and Cultural Enhancement: **Danielle/Emmanuel (tentative)** *(there was a brief discussion about the status of this year's enrichment. We have made progress on selecting a new software platform for managing the process and will hear an update at a future PAF meeting; schedule and dates are currently being developed).*
- G. Communications and PR: **Carmen**

The group discussed needing more parent volunteers and more participation on PAF. Over the next several months, Ben and PAF leadership will work on encouraging new parents to join.

VIII. Upcoming dates:

- A. Ecole en Bleu, Blanc, et Rouge: August 20

IX. Future PAF Meetings: *Sept 7, Oct 5, Nov 2, Dec 7, Jan 4, Feb 1, Mar 1, Apr 5, May 3 (PAF meets on first Wednesdays at 5:30pm unless otherwise noted and will continue to have a zoom option for the foreseeable future.*

X. *Meeting adjourned at 7:30 pm.*