

**Santa Rosa French American Charter School Foundation  
Parent Association Foundation Meeting Minutes**

- I. Opening:  
The regular meeting of the Santa Rosa French American Charter School Foundation Parent Association Foundation was called to order at 5:35 on April 13th 2022 at Ben Wolf's house by Ben Wolf.
- II. PAF Mission Statement  
The SRFACS Parent Association Foundation (PAF) will provide services to the school community in collaboration with the school's leadership; raise funds solely for the purposes of supporting school goals and programs; conduct activities which foster community spirit, involvement, and awareness; and sponsor activities that promote the vision and mission of the school.
- III. Board members in attendance:  
Nica McCarthy, Carmen Dehlinger, Sean Charter, Ben Wolf, Erica Mikesell, Monique Audiat-Rewick, Brittany Westerman, Emmanuel Jougonoux  
Board members absent: Mohammed Teieb, Sarah Dal Porto, Bibiana Pisoni
- IV. Public Comment  
n/a
- V. Approval of Agenda/ Minutes  
Minutes from previous meeting were approved via email to be posted to the website/app.
- VI. Reports
  - a. **President's Report:** (Ben)  
*Nutrition Program:* Ben and Evelyn to discuss next steps. Student council also wants to get involved. A point person needs to be established (probably reporting to SAB)  
*PAF Board:* Nica is stepping down as secretary at the end of this school year. Monique has volunteered to take over. June is our annual meeting and we will present the budget. July is the fiscal year beginning and we will approve the budget.  
*Events:* Stay tuned later in the agenda for more details about upcoming events.
  - b. **Principal's Report:** (Evelyn):  
Evelyn is so grateful for PAF's fundraising and support for our school. As district is cutting budgets, Evelyn is especially cognizant of PAF's ability to fund important programs that help our school serve our students.  
*Misc.:* LCAP is asking for input which pertains to the whole district. Our school site will have it's own LCAP as well. Respond to both, but keep in mind the district wide one is not site specific. This is STEAM month and will leak into May with an Art Walk on May 20. Evelyn needs the hours and pay for the STEAM coordinator. We need to

reschedule our celebration of the school's 10<sup>th</sup> anniversary possibly for the Fall. We're coming up on that time of year for testing.

c. **Treasurer's Report:** (Sean)

The Balance sheet was sent out for reference. We have \$200,000 in general use funds plus the reserves and earmarked funds. People are focused on the nutrition program, and we could possibly earmark even more funds for that. We've exceeded our goal for Family Giving and done well on event income! We had budgeted \$30-35,000 for putting on events and come in under that plus we raised \$47,625. We'll need to increase the budget for enrichment. We also need to increase our Cultural Events/Holiday budget to cover 6<sup>th</sup> grade graduation and Kermesse. We have \$1500 left and will likely need to increase it by \$500. **Put this on the May agenda.**

a. **Ben motioned to cap Spring Scholarships to 1 per child for Spring Erica 2<sup>nd</sup>**

**Approved unanimously**

d. **Safe Routes to School:** (Tina Panza) The purpose is to encourage more families to walk or bike to school. They partner with other agencies to help it be a safe option. Tina shared data about our school and the types of graphic resources they can share. SRFACS needs a group of parents to help collect current data this spring. There are Walk and Roll challenges every month and in May there is a Bike to School Day on May 4<sup>th</sup>. Kevin Anderson will be at school that day coordinating it at our site. This program can also offer education and community workshops.

e. **Carnaval:** (Carmen) Here's a breakdown of funds raised:

Auction Category	\$
Live Experience/Travel Items	\$21,800.00
Fund a Need/Paddle Raise	\$10,200.00
Dessert	\$3,760.00
Silent	\$8,005.00
Online	\$3,860.00

**TOTAL \$47,625.00**

- f. **Talent Show:** Ali is running this and holding auditions. There will be a bake sale and art walk as well.
- g. **Kermesse:** (Tracy Klein): This will be held May 25<sup>th</sup> and she'll have something for Class Reps to send out this week. There will be booths, earth friendly prizes. She may not need the full \$1500 budget but is trying to arrange a circus performer. 5<sup>th</sup> and 6<sup>th</sup> graders will buddy up with the younger kids to show them around. Masks will be strongly recommended. Parent volunteers will have to meet all current requirements.

- h. **Year End Picnic:** This is to be from 4-7 at Doyle Park. People may drink but PAF will not sell beverages. There will be music and Dave can borrow or rent speakers. JP has a playlist.
- i. **Staff Party:** This will be Friday June 3<sup>rd</sup> at Brittany's around 5 or 6pm.
- j. **Ecole:** Start looking for concessions/food now. Emmanuel to get a list of vendors from the French Market. Kids activities: maybe dancing, circus?
- k. **SOPs:** Brittany to send out a document to all PAF
- l. **Green:** Adopt a wolf! It costs \$25/wolf and we have 19 classes = \$475. PAF to float the cost and money to be refunded to PAF after it is raised. There will be 3 virtual field trips.
- m. **Parent Reps:** 6<sup>th</sup> grade graduation on Wed June 1<sup>st</sup> at 4:30 in MPR. A call out has been made to 5<sup>th</sup> grade parents.
- n. **Uniform Partners:** Emmanuel presented some samples. Will add this to the May agenda to finalize out new preferred uniform partner.

VII. Discussion items:

- A. New PAFers: according to our bylaws, we can have up to 15 members without any term limits. A 2-year term is requested. Danielle and Nora introduced themselves as interested candidates.
  - a. Ben motioned to approve both members
  - b. Erica seconded
  - c. Two new members unanimously approved
- B. Summer Enrichment Scholarships  
We've received 9 requests but it's not clear if everyone got a spot yet. It would cost \$2340 to sponsor 1 week per child.
  - a. Sean motioned to increase the enrichment budget by \$3000 to cover these scholarships
  - b. Ben seconded
  - c. Motion approved unanimously
- C. PAF Shed Cleanup: **Morning of May 21<sup>st</sup>**. In the meantime, school needs the headphones stored there. Additional shelves might be helpful
- D. New Teacher Welcome Plan: TBD
- E. Interns: 1 so far and host family already in place. Evelyn has potential candidate for a counseling intern as well.
- F. July 14<sup>th</sup>: Emmanuel to be the point person for an even similar to the Christmas Market. Alliance Francais and Goguette are attending, Evelyn and PAF would both like a booth as well.
- G. Communications: Add instructions for Amazon Smile (and the app) in an edition of La Plume

Topics for Future Meetings:

- Budget increase for 6<sup>th</sup> grade graduation
- Evelyn to present SRFACS specific data from Panarama survey

VIII. Adjournment

Meeting was adjourned at 7:25 by Ben Wolf.

Meetings Tentatively Scheduled for: May 4

**PAF meets on Wednesdays at 5:30pm unless otherwise noted.**